Tutoring Defined

The central goal of Academic Resource Center (ARC) at Los Angeles Valley College is to provide individualized, collaborative, and self-paced learning opportunities for students and to function as a resource for faculty and staff. The objective of a tutor in the ARC is to assist students in learning. Tutoring is guidance and instruction offered by a person knowledgeable in a specific field of study to assist and guide another person to become self-sufficient and confident in the exploration and acquisition of knowledge in that same field of study.

Overview of Tutoring Services at Los Angeles Valley College:

- **The General Tutoring Center** provides walk-in tutoring for a variety of LAVC courses including statistics, chemistry, physics, economics, accounting, history, psychology, foreign languages, philosophy, and others. Although we cannot guarantee a tutor for every subject, we strive to meet the needs of students. Tutoring sessions will be conducted one-on-one and in small-group settings. Tutoring sessions are not limited in time. In addition, workshops will be available on a semester basis. Also, free laptop and book rentals are available while students are in the Center.
- **The Math Lab** is a drop-in tutoring lab for students to get help with their math homework. Three to four tutors are available at any given hour to work with students on a one-on-one basis for short periods of time as needed. The tutors circulate around the lab. In addition to tutoring services, the lab also provides the following: computers with math software, textbooks on reserve, a loan program for videos, CDs, and calculators, math worksheets, and class workshops.
- **The Writing Center** provides tutoring by appointment and walk-in for students to receive individualized help with any kind of writing, reading, or critical thinking assignment. Students can receive assistance through one-to-one and group tutoring sessions, writing workshops, and instructive handouts. The Writing Center also offers classes where students can earn college credit: English 67, a 1/2 unit course writing laboratory, is designed to give students extra practice with writing academic essays; English 68, a 1/2 unit reading laboratory, helps students improve reading comprehension and develop critical reading skills necessary for colleges classes; English 69, a one unit course, provides students with practice formatting and revising papers on the computer, researching on the Internet and using databases, and drafting resumes.

Biology Tutoring in AHS 232
- The **Biological Sciences Resources and Tutoring Center** is located on the second floor of the Allied Health and Sciences Center (AHS 232) and under the direction of Professor Erika Brockman. The Tutorial and Resource Center is open approximately 20 hours per week and provides students with study materials such as models, microscopes and slides, and supplemental materials provided by instructors. Tutoring includes all biology courses, microbiology, anatomy, and physiology. Join us there. Bring your Monarch card. Enrollment in Supervised Learning, section 8983 is required.

Specially Funded Tutoring Program for Designated Populations

- For **EOPS/CARE** students only, the **EOPS/CARE Tutoring Center and Computer Lab** offers free, individualized help with subjects, such as English, Math, and the sciences. Students can receive assistance through one-to-one or group tutoring sessions. The EOPS/CARE Tutoring Center and Computer Lab also has computers and a printer for EOPS/CARE students to work on their assignments independently and print them out for submission. Services also include Internet access for class projects and job search, resume and cover letters revision, and interview techniques.

- **TRiO** is a federally funded program that allows service to 160 students. Upon acceptance into the program, students are encouraged to sign up for free tutoring services. These tutoring sessions are by appointment only and include some evening hours. Tutoring services are done on a one-to-one basis and include English, math and many of the humanities and science courses. A computer lab is also available for the use of TRiO students.

- **Zone Tutoring** takes place in Community Services room 106. Tutoring for this program is funded by the College's Equity Grant, which aims to providing additional academic support services to assist designated student populations with English and Math.

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As a tutor, it is your responsibility to encourage and assist any tutee you may be helping. Additionally, you need to ensure that students' academic needs are being met is our top priority at The ARC. Tutors are expected to maintain a professional worth ethic, demeanor, and appearance while tutoring. Tutors are critical to this process and are expected to perform a variety of functions. In addition to facilitating tutoring sessions, tutors may research and devise handouts and hour-long workshops regarding the subject matter they tutor as well as study methods. Additional duties will be assigned by Supervisors for each Tutoring Center on campus.